

# **Qualification Verification supported by Teesside University Regional Offices**

As part of the international admissions process for the January 2023 intake and beyond, you will need to verify your academic qualifications.

You can complete this step either by using the University's Qualification Check <u>portal</u>, or with help from Teesside University Regional Offices.

# **Applicants from China**

The Teesside University Regional Office in China can verify your qualifications using <u>China Credentials Verification (CSSD)</u>

CSSD is the only Ministry of Education designated higher-education qualification verification institution in China. It provides verification reports on qualification certificates, student records and scores in GAOKAO. CSSD verification will be accepted when checked by a member of the China Office team.

A copy of the CSSD verification report must be uploaded to your applicant record in e-vision prior to the qualification verification clearance check being passed.

# Applicants from India

Where Indian XIIs are being used to meet your academic entry requirement, they should be verified directly with the State Board's verification system if available.

Regularly accepted State Boards verification systems that will be used include:

- Andhra Pradesh Intermediate
- Telengana Intermediate
- Gujarat Technological University

CBSE Indian XII can be verified by entering your roll number, date of birth, and your school on the following websites:

- <u>http://cbseresults.nic.in</u> (for the current year)
- <u>http://resultsarchives.nic.in/cbseresults</u> (for old results 2004-onwards)

# Applicants from Pakistan

The Teesside University Regional Office in Pakistan can verify your qualifications via the <u>Degree Attestation System (DAS)</u>

DAS will be accepted for attestation of degrees/ diplomas/ certificates issued by recognised institutions in Pakistan when checked by a member of the Pakistan Office team.

A copy of the DAS verification report must be uploaded to your applicant record in evision prior to the qualification verification clearance check being passed.

Alternatively, all HEC approved Universities (both State and Private) in Pakistan have a Registrar and Controller Office who issue and validate degrees and transcripts. A letter received by the Pakistan Office from the Registrar or Controller of Examinations at an HEC approved university, confirming in writing that the degree is genuine, shall be checked and reconfirmed directly with the Registrar or Controller of Examinations by Pakistan Office staff. If confirmed it is genuine, it will be accepted as verification of your qualification.

# Applicants from West Africa

Where a WAEC is being used to meet your academic entry requirement you can provide a PIN to the Teesside University West Africa Regional Office. The West Africa Office can then use the PIN to verify your qualification here: https://www.waecdirect.org/

Where a NECO is being used to meet the academic entry requirement, you can provide a token to the West Africa Office. The West Africa Office can then use the token to complete verification here: <u>https://result.neco.gov.ng/</u>

A screenshot copy of the verification must be uploaded to your applicant record in evision prior to the qualification verification clearance check being passed.

Verification can also be completed where the institution issuing the qualification issues the confirmation of the qualification directly to Teesside University as detailed in the 'Applicants from all regions' section below.

#### **Applicants from South East Asia**

You can either use <u>Qualification Check</u>, or ask the South East Asia Regional Office to help by verifying a qualification at source (as detailed in the 'Applicants from all regions' section below).

# **Applicants with International School-level Qualifications**

Cambridge Assessment International Education qualifications (International A-levels; International A/S levels and iGCSEs) can be verified by Teesside University Regional Offices or International Admissions here <u>https://direct.cie.org.uk/login</u>

International Baccalaureates can be verified by Regional Offices or International Admissions via <u>https://internationalbaccalaureate.force.com/ibportal/IBPortalLogin</u>

A screenshot copy of verification must be uploaded to your applicant record in e-vision prior to the qualification verification clearance check being passed.

# Applicants from all regions – Verification Direct at Source

If you are applying with the help of a Teesside University Regional Office (China, South Asia, South East Asia, West Africa, Pakistan), the Regional Office can complete a primary source verification check for you directly at source with the awarding institution. There are two accepted methods:

# 1) Online Primary Verification where available

Some Universities offer online verification links (e.g. <u>Nanyang University</u>). Where online verification direct at source is used the Regional Office should:

- Upload a screenshot of the onscreen verification to your applicant record prior to the qualification verification clearance check being passed. Screenshots must include the URL web address of the verification portal.
- Add a note confirming the url of the verification service used.

# 2) Written Confirmation received direct from the Primary Source

- Written confirmation that the qualification is genuine may be received by e-mail from the awarding institution.
- This e-mail must be either:
  - from a verifiable institutional e-mail address clearly belonging to the responsible team at that institution (e.g. <u>studentrecords@tees.ac.uk</u> or <u>registry@tees.ac.uk</u>); or,
  - where received from an individual's e-mail address that individual must be verifiable as a responsible officer of the awarding institution (e.g registrar / member of registry or student records staff [and not an individual lecturer that taught the student]).

A copy of the verification in writing must be uploaded to your applicant record in evision prior to the qualification verification clearance check being passed. Where verification is received from an individual's e-mail address a screenshot of a corresponding webpage confirming the individual's role at the awarding institution should also be uploaded to the applicant record.